

POMM-P-006

## OFFICE/DEPARTMENT: ADMINISTRATIVE SECTION, GENERAL SERVICE UNIT

Terms of Payment: COD

Mode of Procurement: Negotiated Procurement-  
Small Value Procurement

Please deliver to this office within 15 days from receipt hereof the following:

**Terms & Conditions:**

1. In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for every day of delay shall be imposed.
2. For imported items, IMPORTATION DOCUMENTS specifically showing the origin of the item must be submitted along with the purchase order, and tax receipts should be submitted.
3. The contracting parties undertake to comply with Office Order No. AUDIT TEAM R-04 (PHIC Group). No Gift Policy (Revision 1) which is deemed
4. PhilHealth shall have the right to reject and return the items and cancel the corresponding PO if goods delivered are defective, incomplete or non-compliant as
5. In case of returned/rejected items which cannot be replaced within 17 calendar days from notice, PhilHealth shall demand full refund of payment made "in
6. Deliveries should be made within 8:00AM - 12:00NN and 1:00PM - 5:00PTM on weekdays except on public holidays. Delivery outside the date stipulated in the PO.

RECEIVED BY:

Very truly yours,

CYNTHIA SANTOS  
Division Chief IV / MSD Chief

Certified Budget Available: Funds Available in the amount of: 23,950.3

JOSE A. MONES  
Fiscal Controller III

EDWARD Q. ESPIRITU  
AQ IV / OIC-OFMS Chief

With in the COB.

Expense Code:

Bdget:

Remarks:

Conforme:

Signature over Printed Name and Position of Authorized Representative

APPROVED:

By: *M* AUG  
MANUEL M. ARZADON, M.D.

Mod. 1000 VII - HCDMD

DENNIS B. ADRE

Regional Vice President, PRO1

Date \_\_\_\_\_